

Appendix Six

Protection of Children & Young People

**Confidential Declaration
(New and Renewal)**

Have you previously completed a declaration?

- Yes No

If yes, please state when:

Has your conduct ever caused or been likely to cause significant harm to a child or young person under the age of 18, or put a child or young person at risk of significant harm, or to your knowledge has it ever been alleged that your conduct has resulted in any of those things?

- Yes No

If yes, please provide details on a separate sheet and supply in an envelope marked 'private and confidential'

The post you have applied for will be subject to an Enhanced Criminal Records Bureau Disclosure. Any offer of employment/a volunteering role is conditional until satisfactory Disclosure information has been received. An Enhanced Disclosure check will reveal any spent and unspent convictions, cautions, acquittals and other non-conviction information held on local police records. In order to identify if any information is likely to be revealed, please answer the questions below:

Have you ever been convicted of any criminal offence?

- Yes No

Have you ever been cautioned by the police or bound over to keep the peace?

- Yes No

Have you ever been found by a civil court to have caused significant harm to a child or young person under the age of 18, or has any civil court made any finding against you that any child or young person under the age of 18 was at risk of significant harm?

- Yes No

Has a child in your care or for whom you have or have had parental responsibility ever been removed from your care, been placed on the Child Protection Register, or been the subject of any order under the child protection provisions of the Children Act?

- Yes No

If you have answered yes to any of the above questions, please state on a separate sheet the nature and date(s) of the offences and convictions, and supply in a sealed envelope marked 'private and confidential'

Full Name _____

Details of any previous names you have ever been known by since the age of eighteen other than the name given above:

Date of Birth _____

Address:

Details of any home addresses in the past five years other than that given above:

**Please provide the name, address and telephone number of two people who have known you for at least two years and who are willing to provide character references for you.
(Please note that at least one reference will be taken up verbally)**

Name: Address:	Name: Address:
Tel: Email:	Tel: Email:

Declaration Statement

I declare that the above information (and that on the attached sheets) is true and complete to the best of my knowledge*

* Delete if no sheets have been attached

I understand that I will be asked to provide photographic proof of my identity and that I will be subject to an Enhanced Disclosure check with the Criminal Records Bureau

Signed

Date

Please return the completed form to: