

Confidential

**Diocese of Southwark
Southwark Pastoral Auxiliary [SPA] Training Course**

To PCC Secretary: Please ask the PCC to consider these questions carefully, and answer as fully as you can.

Name of candidate.....

A. Information on the Parish

1] Name of Parish.....Deanery.....

2]] Other accredited lay ministers in the parish

Readers: SPAs.....

3] What are the pastoral care needs locally a SPA might help with? [This does not commit the parish or potential SPA to a particular focus of ministry]

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.....

B. Support for the candidate

a] Do you back the candidate's application to be a SPA?.....

Date of PCC meeting approving the candidate's application.....

If the candidate is accepted for training does the PCC undertake:

b] To pay the diocese the course contribution [£450 total cost for the course].....[in instalments if wished]

Some bursaries are available towards the cost of fees for parishes with special financial needs. Does the parish wish to apply?.....

c] Do you undertake to support and encourage the candidate during training and arrange parish liaison with training staff in the event of an interregnum?.....

Signature [PCC secretary or Churchwarden].....

Please make any other comments you wish overleaf

Please return this form to: SPA Training, Trinity House, 4 Chapel Court, Borough High Street, London SE1 1HW in an envelope marked 'SPA Application CONFIDENTIAL by June 1st

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Diocese of Southwark
Southwark Pastoral Auxiliary [SPA]
Training Programme

Clergy Reference

Name of Candidate
Parish
Name of referee and position
Please outline the skills, gifts and experience you see the candidate brings to this pastoral care role
Describe any ministry the candidate has within the church / local community [or has exercised in the past]. It's helpful to outline the qualities they have brought to these roles, and to comment on their ability to work with others.
How in particular do you think SPA training might benefit this candidate?

What do you see as the potential areas of ministry for this candidate after commissioning?

We are not asking for a fixed and unchangeable proposal

Are there any areas in which this candidate might need support if accepted for training

Please outline any reservations you have about recommending this candidate

Date

Signature

Please return this form by the **1st June 2009** to:

Sue Hoad, SPA Training Administrator, Trinity House, 4 Chapel Court, Borough High Street, London SE1 1HW

or e-mail to sue.hoad@southwark.anglican.org

[Telephone 020 7939 9433]

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**Diocese of Southwark
Southwark Pastoral Auxiliary [SPA] Training Programme**

Reference from person identified by SPA applicant as having knowledge of his / her pastoral gifts and experience

Please see overleaf for information about Southwark Pastoral Auxiliaries

Name of candidate
Name of referee
How long have you known the applicant and in what capacity?
Please describe the applicant's caring work as you have experienced it
Please outline the strengths, skills and qualities you see the applicant brings to caring work with individuals and groups.
Please tell us about this person's ability to work alongside others as part of a team or group

Please outline any reservations you have about recommending this person for training as an authorised pastoral care worker

Signature

Date

Please return this form by the **1st June 2009**

to:

Sue Hoad, SPA Training Administrator, Trinity House, 4 Chapel Court, Borough High Street, London SE1 1HW

or e-mail to sue.hoad@southwark.anglican.org

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About Southwark Pastoral Auxiliaries [SPAs]

SPAs are lay men and women authorised by the Diocese of Southwark [the Church of England in S. London and E. Surrey] to help develop caring and pastoral work on behalf of the church, in a voluntary capacity. No two SPAs have the same shape to their ministry.

Some SPAs work mainly within their local church (e.g. coordinating a bereavement support group, running a parent and toddler group, helping to run a pastoral care and visiting team).

Others work mainly within the local community, based in a local caring agency – for example a volunteer at a refugee day centre, a centre for the homeless, or a member of a hospital chaplaincy team. In many cases it is a mix of the two.

The focus of each SPA's ministry will vary with the needs within their church and local community, and their own gifts, experience, knowledge and interests. SPAs will vary in how much time they can commit to their ministry.

The SPA training course lasts two years; it involves placements in caring agencies as well as input on ways of assessing and responding to pastoral need, and links between pastoral care and Christian faith. The training is challenging but designed to be open to people who learn in different ways and have different previous experiences of formal education.