

# Southwark Diocesan Board of Education



## ADMISSION APPEALS PANEL TRAINING

| Date  | Venue  | Time          | Tutor(s)                                     |
|---|--|---------------|--|
| 29 March 2012   | <b>SDBE</b><br>48 Union Street<br>London SE1 ITD | 16.30 – 19.30 | <b>Carol Jerwood –</b><br>Assistant Director |
| <b>Target group</b>   |  |               |  |
| <b>Members of Admission Appeals panels and their Clerks</b> |  |               |  |

Governors of VA and Foundation schools are required to ensure that their appeals panel members and clerks are trained. This session is being run to help schools to meet that requirement.

Places are limited and offered on a first-come, first-served basis. Please ensure that your appeals panel members are given copies of this flyer as soon as possible, especially if they have not had access to training recently. This session is being offered free of charge to panel members and clerks of schools in the Board's Service Agreement (other schools will be charged £50 for one person, £75 for two and £100 for three people).

The session will focus on:

- the requirements of the 2009 Appeals Code and Regulations
- the respective roles of the chair, clerk and panel members
- issues of procedural fairness and natural justice
- duties of panels under the Human Rights Act, Sex Discrimination Act, Race Relations Act, Disability Discrimination Act and Equality Act

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### SOUTHWARK DIOCESAN BOARD OF EDUCATION

I wish to attend the *Admission Appeals Panel* training on 29 March 2012 at 16.30 – 19.30 at SDBE, 48 Union Street, London. SE1 ITD

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|------------------------------|----------------------------|
| Name(s):<br>(Block Capitals) | Tel:<br>(in case of query) |
| Address:                     |                            |
| Name of School:              |                            |
| Date:                        | LA:                        |
| Email address:               | Code: <b>K</b>             |

Please return completed form by **Friday, 16 March 2012** to Sheila Talbott, SDBE, 48 Union Street, London SE1 ITD Fax to: 08432 906895 or email: [sheila.talbott@southwark.anglican.org](mailto:sheila.talbott@southwark.anglican.org)

